

## Stewards/Welcomers

St Marie's Cathedral Sheffield is an active and much-loved place of worship. It is the mother church of the Catholic Diocese of Hallam and is located at the heart of Sheffield City Centre, just opposite the Crucible Theatre.

St Marie's Cathedral Sheffield has recently been awarded a grant from the Heritage Lottery Fund to conserve the Cathedral's heritage and share its stories and treasures with everyone who lives in, works in and visits Sheffield.

As a result, we are currently looking for outgoing volunteers to steward in our stunning Cathedral and help us with greeting and informing parishioners and visitors alike.

This role will give you the opportunity to:

- \* Get involved in a busy and much loved place of worship and heritage site in Sheffield
- \* Gain experience of working in a front-of-house role
- \* Learn about the fascinating history and heritage of St Marie's Cathedral.
- \* Engaging and interacting with a wide range of visitors (locals, parishioners, tourists, families, etc.)
- \* Build up your communication skills
- \* Develop new skills - relevant training will be provided
- \* Become part of a friendly team
- \* Make a difference in your community

The role involves the following tasks:

- \* Greeting and informing parishioners and visitors alike
- \* Counting and recording heritage visitor numbers
- \* Assisting people at the Cathedral's shop
- \* Carrying out some minor house-keeping tasks (e.g. tidying up the small shop area and leaflet racks, etc.)
- \* Encouraging feedback from visitors
- \* Complying with H&S regulations

Induction and full training will be provided for the role, but ideally stewards should have an email account and be able to read and write emails in order to liaise with the volunteer coordinator.

Ideally, you should be able to commit three hours a week, but we would also love to hear from you if you can only commit periodically or regularly but for a short period of time. Please just contact us if you would like to discuss your needs with us.

Travel expenses can be claimed, if needed, up to £4.50.

Please note that volunteers will be required to provide references and undertake a DBS check.

We welcome applications from all sections of society.

If you would like to volunteer with us please send an email to [heritage@stmariecathedral.org](mailto:heritage@stmariecathedral.org), telling us a little bit about yourself and why you are interested in this role.